

MEETING AGENDA

Topic: Staff Meeting

Wednesday, November 14th, 2018

~6:30pm-6:50pm

Meeting called by: Dr. Trevas

Attendees: Katie Hoffman, Daniel Marquez, Hannah Reed, Dr. Trevas

6:30pm - 6:45pm	Room Portability Discussed how the room would be portable. <ul style="list-style-type: none">• How would it be portable?• Material choice impacts Design of the Room <ul style="list-style-type: none">• Canopy idea for folding/set up• Folding table idea for tare down• Ball compression joints• Shear pins	DUB 11
6:45pm - 6:5pm	Presentation Requirements for presentation <ul style="list-style-type: none">• Supposed to be based off the report• Trying to complete early	DUB 11

Upcoming requirements:

CAD drawings and CAD package
Prototype